LICENSE AND PERMIT FEES AND RATES
FOR THE 2023 LICENSING YEAR
CITY OF MACKINAC ISLAND, MICHIGAN
Ord. No. 612, Eff. March 30, 2023

An ordinance to set and establish those fees and rates for licenses, permits, and other municipal services of which are provided for and required through the enactment of various regulatory ordinances or resolutions.

THE CITY OF MACKINAC ISLAND ORDAINS:

Section 1. PURPOSE OF FEES AND RATES.

For the enhancement of public safety, public service, and general welfare, the use of municipal and public properties and personnel are made available to and are utilized by individuals, or groups of individuals, for the common good in order to ensure that such use and activity is in the best interest of the public. Such provision of services does result in financial obligations upon the City of which are more appropriately assessed upon the user of such service. Those fees and rates herein established and ordained are intended to be reasonable in their assessment in order to recover a portion of cost incurred by the City of Mackinac Island in the provision of these services.

Section 2. FEES AND RATES ESTABLISHED.

For the Licensing Year commencing May 1, 2022, the following schedules and tables with fees and rates are hereby ordained to be assessable and collectable for the described activities or services as so enumerated within;

A. Schedule A – Business and Commerce

New Business (each location)	$400.00
Business Renewal (each location)	$ 55.00
Off-Island Business	$150.00

All business licenses expire on May 1st each year. There will be a late fee of $50.00 for all renewal business licenses that haven't applied within thirty (30) days of expiration each year. All renewal licenses that haven't applied by June 1st each year will pay a new business license fee.

B. Schedule B – Cultural and Recreational

1. Library:

Book Replacement Fee	$Replacement cost of the book
Photocopy (per page)	$ .25
Membership Fee (non-resident, per person)	$ 10.00
Faxes – Outgoing ($1.25 each additional page)	$ 3.00 first page
Faxes – Incoming ($1.00 each additional page)	$ 2.00 first page

2. Kayak Storage Rental (May 1 – October 31) $ 50.00 each

3. Community Hall Deposit and Rental Fees:

a. For All Functions

Individual – Resident (year-round resident) - Deposit $200.00

Up to 50 People	Fee	$ 50.00
Up to 100 People	Fee	$ 100.00
Up to 200 People	Fee	$ 150.00

Individual – Non-Resident – Deposit $500.00

Up to 50 People	Fee	$2,000.00
Up to 100 People	Fee	$3,500.00
Up to 200 People	Fee	$5,000.00

Non-Profit Group – Deposit $200.00

Up to 50 People	Fee	$ 50.00
Up to 100 People	Fee	$ 100.00
Up to 200 People	Fee	$ 150.00

For-Profit Group – Deposit $500.00

Up to 50 People	Fee	$2,500.00
Up to 100 People	Fee	$4,000.00
Up to 200 People	Fee	$5,500.00

C. Schedule C – Public Safety

1. Inspections:

Commercial Stable (each)

1 – 25 horses	$ 400.00
26 – 50 horses	$ 600.00
51 – 100 horses	$ 800.00
101 – 200 horses	$1,000.00
Private (Residential) Stable (each location) Up to eight (8) horses	$ 100.00

Snowmobile Fees

Resident Commuter Annual Fee:	
November 1 – December 31 (discount early registration)	$ 5.00
January 1 – April 15 (regular registration)	$ 15.00
Daily Permit Fee	$ 5.00

2. Impounds:

Dog	$ 25.00
Bicycle (plus cost of current/valid license)	$ 20.00
Luggage Cart	$ 25.00
Snowmobile	$ 75.00
Drone Permit	$ 25.00

D. Schedule D – Transportation & Conveyance

1.	Horse Drawn/Use:	
	Hourly Livery Carriage (each)	$ 215.00
	Sightseeing Carriage (each)	$ 240.00
	Hotel Bus (each)	$ 240.00
	Taxi (each)	$ 240.00
	Drive Yourself Carriage (each)	$ 70.00
	Single Horse Dray (each)	$ 65.00
	Double Horse Dray (each)	$ 105.00
	Commercial Saddlehorse (each)	$ 70.00
2.	Bicycle:	
	Commercial Rental Bicycle License (each)	$ 50.00
	Commercial Rental Bicycle Replacement License (each)	$ 60.00
	Annual License (each)	$ 3.50
	Tourist License (each)	$ 2.00
3.	Motor Vehicle Permit – Fees Charged Per Location:	
	Trailer (pulled behind a vehicle) (each)	$ 75.00
	Trailer (pulled behind a dray) (each)	$ 15.00
	Utility Cart, Lawn Care Maintenance Tractor (annual, each)	$ 50.00
	Commercial Golf Cart (each)	$ 30.00
	Contracted Residential Vehicle (annual, each)	$ 35.00
	Truck w/dumpster one (1) delivery/one (1) removal (each)	$ 175.00
	Automobile/Van/Conversion Van (1-3 day)	$ 125.00
	Automobile/Van/Conversion Van (4-6 day)	$ 175.00
	Automobile/Van/Conversion Van (7-15 day)	$ 225.00
	Automobile/Van/Conversion Van (16-30 day)	$ 275.00
	Panel Truck/Stake Truck/Pick-up Truck (each) (1-3 day)	$ 150.00
	Panel Truck/Stake Truck/Pick-up Truck (each) (4-6 day)	$ 200.00
	Panel Truck/Stake Truck/Pick-up Truck (each) (7-15 day)	$ 275.00
	Panel Truck/Stake Truck/Pick-up Truck (each) (16-30 day)	$ 375.00
	Backhoe/Forklift/Skid steer/Man Lift (each) (1-3 day)	$ 150.00
	Backhoe/Forklift/Skid steer/Man Lift (each) (4-6 day)	$ 200.00
	Backhoe/Forklift/Skid steer/Man Lift (each) (7-15 day)	$ 275.00
	Backhoe/Forklift/Skid steer/Man Lift (each) 16-30 day)	$ 375.00
	5-yrd Dump Truck (each) (1-3 day)	$ 250.00
	5-yrd Dump Truck (each) (4-6 day)	$ 300.00
	5-yrd Dump Truck (each) (7-15 day)	$ 375.00
	5-yrd Dump Truck (each) (16-30 day)	$ 475.00
	10-yrd. Dump Truck/Modular House Moving Truck (each) (1-3 day)	$ 275.00
	10-yrd Dump Truck/Modular House Moving Truck (each) (4-6 day)	$ 325.00
	10-yrd Dump Truck/Modular House Moving Truck (each) (7-15 day)	$ 425.00
	10-yrd Dump Truck/Modular House Moving Truck (each) (16-30 day)	$ 600.00
	Front-End Loader (each) (1-3 day)	$ 250.00
	Front-End Loader (each) (4-6 day)	$ 300.00
	Front-End Loader (each) (7-15 day)	$ 375.00
	Front-End Loader (each) (16-30 day)	$ 550.00

Bulldozer/Grader/Crane (each) (1-3 day)	$ 150.00
Bulldozer/Grader/Crane (each) (4-6 day)	$ 200.00
Bulldozer/Grader/Crane(each) (7-15 day)	$ 275.00
Bulldozer/Grader/Crane(each) (16-30 day)	$ 450.00
Redi-Mix Truck (4 cubic yrd max.) (each) (1-3 day)	$ 175.00
Redi-Mix Truck (4 cubic yrd max.) (each) (4-6 day)	$ 225.00
Redi-Mix Truck (4 cubic yrd max.) (each) (7-15 day)	$ 325.00
Redi-Mix Truck (4 cubic yrd max.) (each) (16-30 day)	$ 500.00
Single Bottom Tractor-Trailer (each) (1-3 day)	$ 275.00
Single Bottom Tractor-Trailer (each) (4-6 day)	$ 325.00
Single Bottom Tractor-Trailer (each) (7-15 day)	$ 425.00
Single Bottom Tractor-Trailer (each) (16-30 day)	$ 600.00

E. Schedule E – Zoning Review/Approvals/Permits

Standard Residential	$ 150.00
Standard Commercial	$ 400.00
Zoning Variance	$1,500.00
Ordinance Interpretation	$ 300.00
Rezoning	$3,500.00
Lot Split	$ 800.00
Special Land Use	$1,000.00
Appeal of Decision to Zoning Board of Appeals	$1,000.00
Planned Unit Development	$2,000.00
Non-Profit Organization	One-Half Commercial Rates
Revision Fee	1/3 of original permit cost
Penalty Fee	$ 250.00

(for work performed without a permit or not to the specifics of approved application; addition to the permit fee)

Architectural Review Fee — 100% of cost of review

(if review is required by City ordinance, or no fee if the Commission requests a review, but it is not required by the City ordinance)

F. Schedule F – Building Construction Plan Review/Inspections/Sign Permits

1. Residential House (based on gross area):

Each Floor	.25/sq.ft., $60.00 minimum
Finished Basement	.20/sq.ft.
Unfinished Basement, Slab, Crawl Space	.15/sq.ft.
Additions	.25/sq.ft., $60.00 minimum
Remodeling	.25/sq.ft., $60.00 minimum
Modular Homes:	
State of MI Pre-Inspected Unit	75% of residential fee
HUD Approved Single Wide Mobile Home	$60.00
HUD Approved Double Wide Mobile Home	$120.00
Residential Attached Garage	.20/sq.ft., $60.00 minimum
Utility Building/Private Garage	.20/sq.ft., $60.00 minimum
Deck	.15/sq.ft., $60.00 minimum
Breezeway	Same as additions
Enclosed Porch	Same as additions
Covered Porch	.20/sq.ft., $60.00 minimum

Demolition	$150.00 (no charge for accessory buildings un 200 square foot)
Appeal to Construction Board of Appeals	$500.00
Storage Shed:	
Not exceeding 200 sq.ft.	No Permit Required
Greater than 200 sq. ft. and not on a permanent foundation	$60.00
Miscellaneous Construction	$60.00
Moving/Relocation of Existing Structure to Another Property	Same as New Construction

2. Non-Profit Organization — One-half Commercial Rates

F. Schedule F – Building Construction Plan Review/Inspections/Sign Permits – Cont'd

3. Commercial Construction (based on Total Construction Costs):

$1.00 to $1,000.00	$200.00
$1,001.00 to $10,000.00	$200.00, plus $25.00 per $1,000.00 over $1,000.00
$10,001.00 to $100,000.00	$425.00, plus $8.00 per $1,000.00 over $10,000.00
$100,001.00 to $500,000.00	$1,145.00, plus $7.00 per $1,000.00 over $100,000.00
$500,001.00 and $1,000,000.00	$3,945.00, plus $6.00 per $1,000.00 over $500,000.00
$1,000,001.00 and over	$6,945.00, plus $5.00 per $1,000.00 over $1,000,000.00
Change of Use/Without Alterations	$200.00 + each inspection $50.00
Temporary Storm/Weather Shelter Attached to Commercial Structure (seasonal)	$50.00 one-time only fee; provided that the design, construction, and placement does not change from originally approved design.

4. Commercial Signs

- Permanent Signs	$40.00
- Free Standing, each	$40.00 building permit feet only
- Projecting, each	$40.00 building permit fee only
Wall Sign	
- With the message/text painted on an independent element which is attached directly to the building face	$40.00 building permit fee only
- With the message/text painted directly on the building face	$40.00 sign permit fee
Window Sign	
- Permanent	$40.00 sign permit fee
- Temporary/Sale	No Permit or Fee Required
Awning or Canopy Sign	
- New Installation	Appropriate building permit fee ($40.00 minimum)
- Modification to an existing awning or canopy	$40.00 sign permit fee

Special Event Signage	
- Banners, balloons, campaign posters, etc.	No Permit or Fee Required
- Off-Premise Commercial Sign	Permit & Fee as applicable
For Sale/For Rent Sign	
- Private Resident	No Permit or Fee Required
- Commercial Property/Realty Listing	$40.00 annual permit fee
- Directional, Safety, Informational	No Permit or Fee Required
Signage Package (for multiple sign installations for a single business on the same commercial property, at the same time.	$60.00 total permit fee

G. Schedule G – Administrative and Other Services

Photocopies and Copies of Public Records	$1.00 per page and current Employee hourly wage for copying documents
Competitive Event or Parade Permit	$ 25.00 (1-50 people) $100.00 (51 or more people)
Commercial Fireworks Permit	$100.00 application fee
Sidewalk/Land Use Permit (for temporary occupancy/use, i.e. construction barriers, scaffolding, bracing, etc.	$25.00, each location per seven (7) day period (City of Mackinac Island and/or the Mackinac Island Police Department reserve the right to Apply restrictions as needed to any permit)
Street/Sidewalk/Curbing Utility Cut	$5,000.00 Performance Bond (cash, cashier's check, or surety bond)
Street/Sidewalk/Curbing Utility Cut Fee	$1,000.00
Sidewalk Repair	$ 50.00 application fee
Land Division Application Fee	$ 500.00 each application

H. Schedule H – Cemetery

Single Lot, each – Resident	$ 400.00
Perpetual Care, per person, per burial	$ 300.00
Cemetery buy back administration fee (per hour)	$ 50.00

I. Schedule I – Historic District Fees.

Definitions for Fee Schedule:

Resource: A publicly or privately owned historic or non-historic building, structure, object, site, feature or open space within a historic district.

Replacement/Like for Like: Work that does NOT change the detail, size or shape of a resource. Replacement "work" requires Staff Approval only and a Certificate of Appropriateness from the HDC.

Examples: 1. Replacing rotted fence with the same wood is "like for like".

2. Replacing a wood window in the same opening with the same type window is "like for like". 3. Replacing a porch with no changes to material, size or shape is "like for like".

Repair/Alteration: Restoring a decayed or damaged resource to a good or sound condition by any process. A repair that changes the external appearance or detail of a resource constitutes "work" requiring Commission review and Certificate of Appropriateness from the HDC.

Demolition: The razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect. Demolition requires a Notice to Proceed from the HDC.

Activity:

STAFF REVIEW	
Staff review of exterior like for like work including building plans	$ 25.00
HISTORIC DISTRICT COMMISSION APPLICATION FEES	
Demolition of a resource	
Entire resource without replacement	$1,500.00
A portion of resource or yard structure Without replacement (such as porches, stairs, sheds, gates)	$ 750.00
Repair/Alteration of a Resource *	$ 600.00
Relocation of a resource	$ 750.00
New Construction: Principal	$ 750.00
Revised Plans previously submitted	$ 250.00
New Construction: Accessory resource (such as outbuilding, fence, shed)	$ 100.00
Residential Additions: Which change the exterior appearance of a single story	$ 250.00
Residential Additions: Which change more than a single story	$ 500.00
Miscellaneous Work	$ 100.00
Satellite Dish Placement Fee on Property in a Historic District	$ 100.00
Propane Tank Placement Fee on Property in a Historic District	$ 100.00

Work that is completed without approval shall be required to pay $250.00 in addition to the applicable Application Fee. This is in addition to those remedies available to the HDC as provided by law.

* A Repair/Alteration may be determined to be demolition requiring one of the exceptions listed in Ordinance No. 443, Section 14, to be met.

Sec. 3. **Repealed.**

All previous ordinances inconsistent with the terms and provisions of this ordinance, including ordinance No. 487, are hereby repealed.

Sec. 4. **Effective Date.**

This ordinance and fees and rates provided herein, shall become effective

Adopted: March 22, 2023
Effective: March 30, 2023