

All City meetings have resumed to in person attendance. However, if you wish to attend the meeting via Zoom, please see the link provided on the calendar page for specific meeting information.

Responsibilities

The City Clerk is responsible for the administration of:

- Secretary to the City Council/Zoning Board of Appeals
- Secretary to the Cemetery Board
- Keeper of Public Records
- Accounts Payable
- Payroll/Human Resources
- Public Notices
- Elections
- Freedom of Information Act Requests

Staff Contacts

[Danielle M. Leach](#)

City Clerk

(906) 847-3702 [Email](#)

[View PDF](#)

Directions

7358 Market Street

P.O. Box 455

Mackinac Island, MI 49757

United States

[View in Google Maps](#)

45.84972505, -84.619242010675